Monroe One BOCES  
Mentor Program for Administrators  
  
Mentee Action Plan

\*This document is meant to be used as a guide. Feel free to use a different format for problem-solving and action planning if necessary.

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| Name: |  |
| Date: |  |
| Position: |  |
| Department: |  |
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| Goal: |  |
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| Plan: |  |
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| Timeline: |  |
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| Challenges: |  |
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| Outcome: |  |
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| Celebration: |  |
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